Accreditation Procedures for (Registrar) License Applicants

E-Mail: iq@cmc.iq
www.cmc.iq
### Procedure Status:

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<td><strong>Version</strong></td>
<td>1.0</td>
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<td><strong>Effective date</strong></td>
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<td><strong>State</strong></td>
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<td><strong>Date of Issuance</strong></td>
<td>Sep 6th, 2012</td>
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Applicants interested in obtaining a “Registrar” license must:

1- Be a legally-licensed commercial company specialized in telecommunications and/or IT.
2- Have practical experience in telecommunications and/or internet, such as internet service providers, web hosting companies, or domain name registrars who already support internet users.
3- Own a plan for online processing of applications.
4- Be capable of providing first-line customer support; this includes completion of all required information for the registration of Iraqi top-level domain name.
5- Support Domain Name System Structure and Delegation RFC 1591, related policies, IANA, and Internet Corporation for Assigned Names and Numbers (‘ICANN’)
6- Observe the registrar’s contract.
7- Review, fill in, and sent the registration form to CMC.
   - CMC will evaluate the application and get reply back within 7 working days from receiving the application form.
   - When notified of initial approval, Applicant shall:
     a. Deposit an amount of IQD 15,000,000 (fifteen million IQD) as Credit to CMC.
     b. Send Deposit receipt to CMC’s financial department
   - Failure to meet any of the above will result in your application put on hold until these steps are completely done.

Following insuring that the above requirements are being met, CMC shall:

1- Send the Applicant a copy of the signed service agreement either by mail or email.
2- Provide the Applicant with a Certification Number based on your application date/time. Applicant then becomes an accredited Registrar to CMC.
3- Provide the Applicant with an official Logo for certification, which logo should be displayed in a visible location on Applicant’s website and linked to CMC website (www.cmc.iq)
4- Email to Applicant the certificate issued by CMC.
5- Publish Applicant's Company name and certification number in the List of Registrars.
6- Provide Applicant with a username, password, and a link to CMC website to access automated registration system.
Information on procedures:

Contact Person:

<table>
<thead>
<tr>
<th>Name</th>
<th>CMC</th>
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<tbody>
<tr>
<td>Address</td>
<td>Iraq, Baghdad / Al-Masbah/ Hay Babil/ Sec/</td>
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<tr>
<td>Email</td>
<td><a href="mailto:iq@cmc.iq">iq@cmc.iq</a></td>
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